

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
July 15, 2014

President Jim Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for a roll call. Commissioners present: Libby Baker, Jim Goshorn, Michelle Klemz, and Gerry Crews. Commissioners absent: Vicki Paddock. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Mike Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation, Jennifer Gilbert, Marketing/PR Manager; Jamie Wilkey, representing auditors Lauterbach & Amen; and Suzanne Gage, Administrative Assistant. There were no other visitors.

A motion was made by Gerry Crews to approve the regular meeting minutes of June 17, 2014. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Libby Baker to approve the executive meeting minutes of June 17, 2014. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion to approve the total bills and payroll in the amount of \$1,359,480.47 presented on July 17, 2014 was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments. There were no comments.

Item VII listed on the agenda was an error. This item was completed at the June meeting.

Department heads discussed their written monthly reports and answered questions.

The Director presented her monthly report. The bid opening for the FitNation pool renovation was held last week and bids are currently being analyzed. There will be a special Board meeting 7/22 at 5:30 pm to approve the bid.

#### ACTION ITEMS

Jamie Wilkey, representing auditor Lauterbach & Amen presented the FY 13/14 audit. She anticipates that the District will receive the GFOA certificate once again. The District received an unmodified opinion, the highest they are able to give. Major operating funds came in better than budget. She discussed trends in the funds. She also discussed the management letter. The new GASB 68 statement requiring the reporting of unfunded pension liability will be implemented in April 2016. IMRF will provide this information. According to the Park District's own policy of maintaining three months of operations in fund balances, the IMRF fund has dipped below that minimum balance. The required minimum is \$79,000 and actual is \$59,000 currently. It will be brought into balance through the tax levy process.

After discussion, a motion was made by Gerry Crews to approve fiscal year 13/14 audit as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Gerry Crews to approve the fund transfer of \$120,000 from the Corporate Fund to the Capital Replacement/Development Fund. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Michelle Klemz to approve Resolution #14/15-1 approving a joint purchasing agreement with National Joint Powers Alliance (NJPA) as presented. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Gerry Crews to approve the purchase of fitness equipment from Life Fitness at a cost of \$24,943.16 for the women's workout studio at FitNation. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Libby Baker to approve the developer donation agreement with Conservation Development, LLC, for the Ashbury Woods subdivision as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Crews, Klemz and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:20 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary