

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
January 20, 2015

Board President Jim Goshorn called the Gurnee Park District board meeting to order at 7 pm and led the Pledge of Allegiance. The roll was called. Commissioners present: Libby Baker, Vicki Paddock, Gerry Crews, Michelle Klemz and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Mike Szpylman, Supt. of Business; Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. Please review the attendance sheet for visitors.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of December 16, 2014. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Crews, Paddock and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,318,421.25 presented on January 20, 2015 was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Crews, Paddock and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments but there were none.

Department heads reviewed their written reports with the Board.

Superintendent of Parks Jeff Reinhard was absent. The Director answered questions on the Parks report.

Superintendent of Recreation Scott Crowe answered questions on his report. A highlight in January was that swim lessons moved from Gages Lake pool to FitNation and registrations have increased. He also noted that Woodland will offer full day kindergarten which will make the park district's K-CARE program obsolete. Half-day kindergarten will still be an option if parents choose it. GPD will start a full day preschool from 9-3pm and remodel the HCPCC family activity room to accommodate this program as well as the before and after school CARE program.

Superintendent of Business Mike Szpylman reviewed his written report. A core group has been setting up MainTrac software, a product of Vermont Systems. It will be used as the park district's work order, maintenance tracking and inspection software beginning in February.

Marketing Manager Jennifer Gilbert reviewed the new Preview guide that replaces the pool and camp guide. Board members were complimentary on its enticing appearance.

Susie Kuruvilla discussed the Director's Report. Included was a summary of 2014 accomplishments.

A report on services provided by the Parks department to neighborhood associations and community organizations was discussed. A few homeowner associations have received assistance from the Parks department for neighborhood park events including picnic tables, trash receptacles, tent, grill, or a hay wagon. Board members suggested that if the service is to be provided, the availability should be more obvious. It was agreed that the cost is very minimal versus the goodwill it creates. Staff will provide a recommendation to the Board on how to manage the program and communicate it more formally; define rules and suggest a policy. Also, the service should be provided without incurring overtime costs. The

Board noted that the assistance provided to community organizations such as Exchange Club, Gurnee Chamber of Commerce, etc. is not part of the discussion.

The Director noted that the District again did not receive an OSLAD grant for the Ravinia Park renovation. She recommends scaling down the project and moving ahead without a grant. With the change in leadership at the State level, there may not be money available for grants next year. Board members asked to review the Ravinia plan once again.

ACTION ITEMS

A motion was made by Gerry Crews to approve Steve Becker's attendance at the Park & Recreation Maintenance Management School in Wheeling, West Virginia from January 25-30, 2015 at a cost of approximately \$2,048. Motion seconded by Michelle Klemz. The Board asked that Steve make a presentation in the near future regarding the school. Roll call vote taken. Ayes: Klemz, Baker, Crews, Paddock and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the intergovernmental agreement for real estate property tax abatement for Akhan Technologies, Inc. as presented. Motion was seconded by Gerry Crews. The total park district property tax to be abated is \$18,000 over five years. The Village will vote on approval at their meeting on Monday, January 26. The other taxing bodies have already approved the agreement. Roll call vote taken. Ayes: Klemz, Baker, Crews, Paddock and Goshorn. Nays: none. Absent: none. Motion carried.

There was no other business.

A brief recess was called at 7:40pm and the Board returned to open session at 7:52pm.

A motion was made by Libby Baker to enter executive session at 7:53pm to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Crews, Paddock and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

There was brief discussion on programming ideas for the empty space at FitNation.

A motion to adjourn was made by Gerry Crews and seconded by Libby Baker. On voice vote, all voted aye. The meeting adjourned at 8:04 pm.

James G. Goshorn, President

Michelle Klemz, Secretary

