

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
June 16, 2020

President Goshorn called the regular meeting to order at 7:02 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Gerry Crews, Sandra Campbell and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services and Melissa Greenthal, Operations Analyst. On conference call: Mike Wick, Director of Recreation; Jeff Reinhard, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Kraig Owens, Construction and Risk Management Supervisor.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of May 19, 2020. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent. none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$833,557.16 presented on June 16, 2020, was made by Gerry Crews and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Campbell, Paddock, Crews, Klemz, and Goshorn. Nays: none. Absent. none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. A vehicle struck our tractor and mower while an employee was driving in the right lane on Hunt Club. The employee walked away with no injuries, the tractor and mower were totaled. Commissioner Crews asked when Athletico will be putting up their sign at FitNation. Executive Director Kuruvilla indicated the permits have been received and construction is in progress.

Director of Recreation Mike Wick reviewed the recreation report. Summer Club is in progress with a maximum of 153 spots available. FitNation is currently offering preregistered outdoor group exercise classes and one on one personal training sessions. Commissioner Goshorn asked if swim lessons will be available? Executive Director Kuruvilla indicated that as FitNation opens we will transition back to traditional, small group, swim lessons starting in July.

Director Mike Szpylman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The Summer Guide went virtual on June 12. As of the end of day on June 15th there are over 200 program registrations.

Executive Director Susie Kuruvilla reviewed her report. Executive Director Kuruvilla discussed updates related to COVID-19 including many employees return to the office on June 1st in preparation for Summer Club. Tennis and pickleball courts have opened up to allow doubles play. Basketball, volleyball and fields are open for play but not games.

Director Szpylman presented the revised preliminary budget for FY 2020/2021 due to the COVID-19 pandemic. The total revenue shows a 33% decrease and the expenditures a 26% decrease from the March budget presentation. Director Szpylman presented the revised five year capital plan. Executive Director Kuruvilla discussed the COVID-19 Outbreak Action Plan, the plan will be updated as more information becomes available.

Melissa Greenthal presented key findings in the NRPA Annual Performance Review. Data was extracted from the NRPA Park Metrics results for 2019. The average numbers for park and recreation agencies in Illinois and Nationally serving jurisdiction sizes of 20,000 to 49,999 were presented for comparison to Gurnee Park District.

ACTION ITEMS

A motion was made by Vicki Paddock to accept fiscal year 2020/2021 budget and appropriation ordinance in tentative form and publish notice of a public hearing to be held on July 21, 2020 at 7:00 p.m. at Viking Park at the beginning of the regular Board meeting and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve ordinance #20/21-4 annexing property located at 35390 Juniper St, Gurnee into the Gurnee Park District and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Campbell, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 8:38 pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (Sect. 2 (c) (1))

Motion seconded by Gerry Crews Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 9:15 pm. Motion seconded by Michelle Klemz. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Michelle Klemz and seconded by Vicki Paddock Roll call vote taken. Ayes: Klemz, Campbell, Paddock, Crews, and Goshorn. Nays: none. Absent. None. Motion carried. The meeting adjourned at 9:15 pm.

James G. Goshorn, President

Sandra Campbell, Secretary