

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
November 17, 2020

President Goshorn called the regular meeting to order at 7:05pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Michelle Klemz, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Jeff Reinhard, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst. See attendance sheet for additional attendees.

A motion was made by Michelle Klemz for Jim Goshorn to attend the board meeting virtually via Zoom and seconded by Gerry Crews Roll call vote taken. Ayes: Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

The Board appointed Aaron Dalzot to the open seat on the Board vacated by Sandra Campbell. Through a motion made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion carried. Secretary Klemz administered the oath of office to Aaron Dalzot.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of October 20, 2020. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion was made by Michelle Klemz to approve the minutes of the Executive Session meeting of October 20, 2020. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,595,215.70 presented on November 17, 2020, was made by Michelle Klemz and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Crews noted that several of the CDs are maturing. Director Szpylman indicated the CDs are close to maturity and at this time none will be renewed.

Beckie Korzyniewski presented an IPRA Community Service Award to Quin O'Brien. Quin became a Champion for our Go Gurnee initiative personally sharing his journey of getting healthy and staying active. Quin graciously agreed to take the lead volunteer role in 2018 which included planning the GO walks and organizing the destinations and seasonal walk descriptions.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. South Park is now ADA accessible with a nice slope into the court. Chittenden Park is complete. Jeff is retiring effective December 18<sup>th</sup> after 30 years of service to the park district.

Director of Recreation Mike Wick reviewed the recreation report. Governor Pritzker has moved all regions to Mitigation Tier 3 effective Friday, December 20<sup>th</sup>. This results in some changes to programming. Most programs will be canceled at this time. Preschool and E-Learning will continue as they are currently. FitNation capacity is reduced from 50 to 25%, no group exercise will be offered, and reservations are required for members. Commissioner Klemz asked how the park district is doing financially given the changes with programming. Executive Director Kuruvilla indicated that operationally we are doing well, the bond payments are being monitored, financially through the spring we will be fine.

Director Mike Szyplman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The marketing team is doing a great job pivoting with all of the changes that occur due to changing COVID mitigation tiers at the state level.

Executive Director Susie Kuruvilla reviewed her report.

#### ACTION ITEMS

A motion was made by Vicki Paddock to approve the annual tax levy ordinance #20/21-6 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot, and Goshorn. Nays: none. Absent. None. Motion passed.

Director Mike Szyplman introduced Mark Jeretina from Speer Financial and he explained the bond sale. The District went out to bid and received 5 bids. The lowest interest rate of .3% through Northside Community Bank. The bond proceeds is used to fund prior debt obligations and capital projects. A motion was made by Gerry Crews to approve Northside Community Bank to issue the bonds at an interest rate of .3% and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion to approve Ordinance #20/21-7 for the issuance of \$930,360 in general obligation limited park bonds series 2020 of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds and was seconded by Michelle Klemz. Roll call taken. Ayes: Klemz, Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the revised personnel policy manual to reflect changes to employee benefits and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve Categories of Services as presented and was seconded by Vicki Paddock. Roll call taken. Ayes: Dalzot, Crews, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to appoint Jim Goshorn as delegate for the IAPD annual business meeting on January 30, 2021 and Susie Kuruvilla as the alternate delegate and was seconded by Gerry Crews. Roll call taken. Ayes: Klemz, Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

#### OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Dalzot, Crews, Klemz, and Goshorn. Nays: none. Absent. None. Motion carried. The meeting adjourned at 7:57 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary