

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
March 16, 2021

President Goshorn called the regular meeting to order at 6:05 pm. He asked for a roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, Michelle Klemz, and Jim Goshorn. Commissioners none. Staff members also present: Susie Kuruvilla, Executive Director and Melissa Greenthal, Operations Analyst.

A motion was made by Vicki Paddock to enter executive session at 6:05 pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (5ILCS 120/2 (c)(5))

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried. Only the Board Members were authorized to attend the closed session.

A motion was made by Vicki Paddock to leave executive session at 6:50 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye.

President Goshorn called the regular meeting to order at 7:02pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, Michelle Klemz, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of February 16, 2021. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent:none. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session meeting minutes of February 16, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent:none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$476,230.96 presented on March 16, 2021, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent. none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. Staff met with neighbors near Village Park where staff is building a little library on the northeast side of town. The old Director of Parks and Planning office has been repurposed to be a meeting room to meet with contractors. Director Crews

asked when vehicles are replaced. Director Owens indicated it is a combination of service life and usage. The park district gets 5 to 10 years of life out of each vehicle before replacement.

Director of Recreation Mike Wick reviewed the recreation report. Hunt Club Fitness Center reopened March 8, 2021; traffic is a little slower than expected. Soccer registrations are over 300 kids, which is higher than in the fall of 2020.

Director Mike Szpylman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Aquatic pass sales just under 650 compared to just over 1,000 at this time in 2019. Spring brochure went out with the camp guide available online March 22, 2021.

Executive Director Susie Kuruvilla reviewed her report. Director Szpylman presented the Preliminary 2021-2022 Budget is a balanced budget. The plan is to recover from COVID. The 2018-2019 Budget Year was utilized as the basis of the budget. The current year main financial goal was to keep the corporate and recreation fund combined to stay above the fund balance targets; we are projected to be above by \$156,150. Executive Director Kuruvilla and Director Owens reviewed the five year capital plan. Annual goals are in progress with teams working on annual goals for 2021-2022 centered around 3 main themes: Power of Parks, Diversity Equity and Inclusion, and Re-inventing the Park District. CAPRA Accreditation will be submitted on March 22, 2021.

ACTION ITEMS

A motion was made by Michelle Klemz to approve the salary tables for FY 21/22 as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Klemz, Dalzot, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the purchase of a 2021 Ford Transit T-350 Van from Landmark Ford, Springfield, IL at a net cost of \$24,186 including the trade in of one of our vehicles P-16 and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Vicki Paddock motion to approve the purchase of three vehicles from Currie Motors, Frankfurt, IL through the Suburban Purchasing Cooperative at a total net cost of \$74,015 including the trade in of vehicles P-7, P-9 and P-26 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. None. Motion passed.

OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 8:53 pm.

James G. Goshorn, President

Michelle Klemz, Secretary