

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
May 18, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Michelle Klemz, Aaron Dalzot, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

HR Generalist and notary, Majeeda Purnell, administered the oath of office to James Goshorn who has been re-elected to a new four-year term as park commissioner.

President Goshorn administered the oath of office to Aaron Dalzot and Victoria Paddock who have been elected to a new four-year term as park commissioner.

President Gohorn next administered the oath of office to Michelle Klemz who has been elected to a two-year term vacated by a previous park commissioner.

A public hearing on the fiscal year 2021/2022 budget and appropriation was called to order by President Goshorn at 7:10 p.m. President Goshorn stated that the Budget & Appropriation Ordinance was prepared in tentative form and posted at Viking Park Community Center, Hunt Club Park Community Center and on the Park District website for the last thirty days. No changes have been made to the ordinance since it was posted in tentative form. A notice was published in the Daily Herald on May 7, 2021 regarding the hearing today. The total appropriation for all funds is \$16,570,265. President Goshorn opened the floor for public comment. There were no comments from the audience. Gerry Crews made a motion to adjourn the hearing and Vicki Paddock seconded. On voice vote, all voted aye. The hearing adjourned at 7:11 p.m. and the regular meeting resumed. Commissioners present: Aaron Dalzot, Michelle Klemz, Vicki Paddock, Gerry Crews and Jim Goshorn. Commissioners Absent: none

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of April 20, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion carried.

A motion was made by Michelle Klemz to approve the minutes of the Executive Session meeting minutes of April 20, 2021. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$566,749.04 presented on May 18 2021, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Dalzot, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Goshorn noted the accomplishment of meeting the budgeted revenue to 90% for FY 2020/2021.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. The aquatic center preparation is going well aside from a repair needed with the waterfall. The repairs are scheduled for the week of May 17th to be completed prior to the pool opening. The Community Event at Timberwoods to review the proposed park plans was well attended. A design was selected by the community and will be voted on by the board in action items.

Director of Recreation Mike Wick reviewed the recreation report. Fitness visits were at 699 at FitNation on May 17th, this is the highest since the center has reopened in June of 2020.

Director Mike Szpylman reviewed the Business Services report. The board congratulated the Business Services team on the GFOA Award.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Director Gilbert highlighted the preview guide being delivered to mailboxes later this week with high level content and QR codes to direct residents to portions of the website. Sponsorship has been primarily informational at this point with some commitment.

Executive Director Susie Kuruvilla reviewed her report. Based on guidance from CDC and PDRMA customers may remove their masks if they are fully vaccinated; it is based on the honor system. Gurnee Days decision day is June 1 to determine if the village and park district can move forward. Cricket field opening is Saturday, June 12 at 10AM. CAPRA is on hold for the next couple of years to handle long-term planning within the park district.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the Budget & Appropriation Ordinance #21/22-1 and was seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the annual Gurnee Park District fiscal calendar for fiscal year 2021/2022 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve purchase of playground equipment for Timberwoods Park from BCI Burke in coordination with Play Illinois at a cost of \$94,349,21 and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion passed.

A motion was made by Aaron Dalzot to approve the annual goals for FY 21/22 as presented and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

Election of officers was conducted:

A motion was made by Vicki Paddock to elect Jim Goshorn as President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, Crews, and Goshorn. Nays: none. Absent: None. Motion passed and Jim Goshorn was elected as President.

A motion was made by Michelle Klemz to elect Vicki Paddock as Vice President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Dalzot, and Goshorn. Nays: none. Absent: None. Motion passed and Vicki Paddock was elected as Vice President.

A motion was made by Gerry Crews to elect Michelle Klemz as Secretary for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent: None. Motion passed and Michelle Klemz was elected Board Secretary.

A motion to appoint Mike Szpylman as treasurer was made by Vicki Paddock and seconded by Aaron Dalzot Roll call vote taken. Ayes: Klemz, Dalzot, Paddock, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion to appoint Ancel Glink as Park District attorneys were made by Gerry Crews and seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Vicki Paddock to approve the annual Park Board meeting schedule as presented. Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot, and Goshorn. Nays: none. Absent: None. Motion passed.

OTHER BUSINESS

A motion was made by Gerry Crews to enter executive session at 8:04pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Sect. 2 (c) (5)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 8:20pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Gerry Crews and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:20pm.

James G. Goshorn, President

Michelle Klemz, Secretary