

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
July 20, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, and Jim Goshorn. Commissioners absent: Gerry Crews and Aaron Dalzot. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of June 15, 2021. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, and Goshorn. Nays: none. Absent. Crews and Dalzot. Motion carried.

A motion was made by Gerry Crews to approve the minutes of the Executive Session meeting minutes of June 15, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, and Goshorn. Nays: none. Absent. Crews and Dalzot. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,095,571.75 presented on July 20, 2021, was made by Vicki Paddock and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, and Goshorn. Nays: none. Absent. Crews and Dalzot. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. The drainage project at Viking Park is complete. Commissioner Goshorn asked about the usage of the new cricket field. Director Owens indicated several leagues have reached out to inquire about the location, every Sunday and every other Saturday the field is in use by leagues currently. There is also interest in running cricket clinics.

Director of Recreation Mike Wick reviewed the recreation report. The attendance at FitNation is increasing steadily. Several pieces of equipment at FitNation were recently repaired. Summer camp is going well and counselors are doing a tremendous job navigating day to day operations.

Director Mike Szpylman reviewed the Business Services report. Director Szpylan reviewed the five year financial plan which is a best practice in parks and recreation. The five year capital plan includes projected revenue and expenses in addition to major upcoming projects.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Interviews are in progress for the graphic designer position. A freelancer was used for the fall guide. A fall preview guide will be mailed to residents with the full guide available on the website.

Executive Director Susie Kuruvilla reviewed her report. Gurnee Days preparation is going well. Susie will be on WXLC radio to discuss Gurnee Days along with communications from the village and park district. The Park Tour date will be September 7th. Operations Analyst, Melissa Greenthal demonstrated the I-Dashboards direct connection with RecTrac to display aquatic and fitness data in real time.

ACTION ITEMS

A motion was made by Vicki Paddock to approve Resolution #21/22-1 closing out the aquatic center debt service fund 61 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, and Goshorn. Nays: none. Absent: Crews and Dalzot. Motion passed.

A motion was made by Michelle Klemz motion to approve the lowest responsible bid from E. Hoffman, Inc at a cost of \$61,624 for the installation of the playground at Timberwoods and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, and Goshorn. Nays: none. Absent: Crews and Dalzot. Motion passed.

OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 8:09pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)
- Meetings held to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent. (If used, also specify the basis for finding that litigation is probable or imminent.) Sect. 2 (c) (1) (11)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Klemz, and Goshorn. Nays: none. Absent: Crews and Dalzot. Motion carried.

A motion was made by Vicki Paddock to return to open session at 8:17pm. Motion seconded by Michelle Klemz. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Michelle Klemz and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:18pm.

James G. Goshorn, President

Michelle Klemz, Secretary